



*Office of Financial Aid
Enrollment Reporting
Policies and Procedures*

In compliance with the Department of Education's Higher Education Act and regulation 34 CFR 685.309(b), Lively Technical Center, is required to confirm and report enrollment status of student who receives Title IV student aid, including the Federal Pell Grant. This enrollment information is updated through the National Student Load Database System (NSLDS) every 60 days via file submittal, in response to student status confirmation reports received from the Secretary, and are completed and returned within 30 days of receipt (as of 2014-15 school year).

In addition, in order to ensure accurate reporting information is provided, it is highly recommended that students who have received any Title IV loans at previous institutions submit an In-School Deferment Request (available from your loan provider or guarantor) at the beginning of their enrollment at Lively Technical Center.