

# Career Opportunities (current as of July 1, 2024)

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## CareerSource Capital Region

If you are interested in one of the positions listed below, visit [EmployFlorida.com](https://www.employflorida.com) for job referrals or leads, don't hesitate to contact a Career Advisor at CareerSource Capital Region. Call (850) 922-0023 or [www.CareerSourceCapitalRegion.com](http://www.CareerSourceCapitalRegion.com)

**CURRENT JOB VACANCIES** posted in [Employ Florida](https://www.employflorida.com) in the capital area: **1,557**

### Early Learning Coalition of the Big Bend

Early Care and Education Specialist  
Family Services Manager  
Family Services Specialist  
Family Services Specialist – Bilingual  
Program Reporting Specialist

### Capital City Bank

Compliance Quality Assurance Manager  
Director Banker I - Multilingual Required - Southwood  
Network Operations Manager  
Traveling Support Associate (Teller & Personal Banker)  
Virtual Banker / Direct Banker Universal Specialist

### Capital Health Plan

Assistant HR Operations Manager  
Enrollment Representative  
LPN or GPN  
Office Clerk  
Ophthalmic Technician  
Patient Care Representative (Primary Care)  
Registered Nurse (Urgent Care)

## CAREER SEEKER TIP OF THE WEEK

Using the **Power of Artificial Intelligence** in your job search can significantly enhance your efficiency and effectiveness. Here are some practical ways to leverage AI in your job hunt:

- **Resume Optimization:** Use AI-powered tools to optimize your resume. These tools analyze job descriptions and suggest keywords, skills, and formatting improvements to increase your chances of passing through applicant tracking systems (ATS).
- **Job Matching Platforms:** AI-powered job platforms like LinkedIn, Indeed, or Glassdoor use algorithms to match your skills and experience with job postings. Take advantage of these platforms to receive personalized job recommendations.
- **Chatbots for Initial Screening:** Some companies use AI-powered chatbots for initial screening interviews. Prepare for these by familiarizing yourself with common questions and practicing concise, clear responses.
- **Networking Assistance:** AI tools can help you identify and connect with professionals in your industry or target companies. Platforms like LinkedIn use AI to suggest relevant connections and provide insights into mutual interests or career paths.
- **Skill Development:** AI-driven platforms such as Coursera, Udacity, or LinkedIn Learning offer personalized learning paths based on your career goals and skill gaps. Use these platforms to acquire new skills or enhance existing ones.
- **Interview Preparation:** AI-powered interview preparation tools can simulate interview scenarios, analyze your responses for content and delivery, and provide feedback to improve your performance.

- **Market Research:** Use AI tools to research companies and industries. AI can analyze company data, news, and trends to provide insights into company culture, financial stability, and growth prospects, helping you tailor your applications and interviews.
- **Personalized Job Alerts:** Set up AI-powered job alert notifications on job boards or platforms. These alerts can notify you of new job postings that match your criteria, ensuring you stay updated on relevant opportunities.
- **Resume Parsing and Job Application Tracking:** Many ATS systems use AI to parse resumes and track job applications. Tailor your resume for each application by incorporating keywords and formatting that align with the job description to improve your chances of getting noticed.
- **Interview Feedback Analysis:** After interviews, AI tools can analyze feedback from interviewers (if available) or simulate interviewer perspectives to help you understand strengths, weaknesses, and areas for improvement.

By integrating AI tools and platforms into your job search strategy, you can streamline your efforts, improve your chances of landing interviews, and ultimately secure your desired job more effectively.

For assistance with your job search campaign including crafting a thank you email, please contact CareerSource Capital Region at [\(850\) 922-0023](tel:8509220023).